

# WEEK 4 WEBSITE TRAINING

This week instead of a workbook, you have a checklist. It is imperative that you complete the trainings IN ORDER please and DON'T SKIP AHEAD please =)



## COMPLETE VIDEOS IN ORDER (SHOULD BE COMPLETE)

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- Installing Grammarly Found in Tools or under Websites
- Setting up email Found in Tools or under Websites
- WordPress Dashboard Overview All found under WordPress
- Part 1 Site Set-up
- Part 2 Clean Slate
- Part 3 Plug-Ins
- Part 4 Yoast Wizard
- Part 5 Categories
- Part 6 Adding A Page
- Part 6.1 Adding A Post
- Adding Media Files In WordPress
- Custom Menus In WordPress
- Choosing A Theme In WordPress

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## WEEK 3 CHECKLIST

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- Plugins And Builders In WordPress
- Elementor
- Beaver Builder
- Widgets And Plugins For Widgets
- Editing Widgets In Theme
- Working With Widgets

## **Homework:**

Work on putting images and text into your static theme and adding available widgets to make your website reflect your vision. A great plug in to give you features and functionality you want in your widgets is the Blossom Theme Tool Kit.

Next week we are going to be done with the pretty things!!! We will be diving into Google, Analytics, Ads, Sovrn//Commerce (formerly VigLink), MailerLite (Email Marketing) and claiming Pinterest. You are ALMOST live!!! Start working on what you want on your website as far as content. If it is blogging....buckle up buttercup! It's on it's way and I get so excited about blogging!!!